

MINUTES

Parent Council Meeting

Date | time 11/12/2015 2:15 PM | *Meeting called by* Donna Adams

Present

Donna Adams (Chair) | Clare Birkby (Secretary, minutes) | Sandie McDonald (Treasurer) | Julia Rickard (Headmistress) | Angela Arnold | Jane Hinton | Allyson Ironside | Elaine Morrison | Karen Riddell |

Apologies

Lorraine Brennan | Sue Brightman | Joanne Cathcart | Denise Gallon | Ted Peters | Caroline Shearer | Ian Taylor

Please note, dates for your diary are shown in red.

Item	Action
1. Old business & approval of last meeting's minutes No comments or amendments.	
2. Halloween and Christmas parties <ul style="list-style-type: none">- The Halloween party has received good feedback from children, parents and teachers and raised £84 profit. Thank you to Playgroup for lending us their decorations, the children enjoyed them very much!- The Christmas party will be after lunch on Friday 18th December. The Parent Council will provide a light buffet and drinks. Donna has identified gifts of owl-shaped clocks from a craft website, for the children to decorate and construct themselves. They are in two formats – a more structured one for the younger children and a more blank-canvas version for the older children. No other suggestions for gifts were put forward at the meeting. Mrs Rickard has arranged for Santa to come. Volunteers would be welcomed for helping wrap the gifts.	
3. Fundraising <ul style="list-style-type: none">- IQ Cards raised a provisional total of £80.50 commission, being £5.00 for playgroup and £75.50 for school. Chocoholics raised a confirmed total of £80.56, being £22.40 for playgroup and £58.16 for school. Sandie to speak to Gemma (Playgroup Treasurer) regarding whether to give them two separate cheques or one to cover both incomes. IQ Cards have arrived and Chocoholics orders should arrive with Clare on Monday, they will then be sorted and distributed next week. If any parents have children who use the bus to travel home and would like to be informed of when the orders will be being sent home, please let Clare or Donna know.- A night with Ziggy & Toni Friday 20th November, from 8.30pm The Banff Springs, Banff Tickets £10 The posters are distributed, newspaper adverts are booked & tickets are selling well. An event has been created on the Facebook page: if all parents who use Facebook are able to share the event a few times in the run-up to the event it will greatly increase our audience. Flyers have been sent home with all parents, and a poster	<p>Sandie McDonald</p> <p>All parents</p> <p>All</p>

Item	Action
<p>will be given to each Council member for their cars. Tickets can also be collected from Madhatters in Turriff and Oldanu in Banff, as well as from the venue. A Paypal account has been created so people can also pay online if they prefer and has been used by two people so far.</p>	
<p>Raffle prizes are needed – please bring into school. If any parents know of a business which would be able to donate, please let Clare know and she will contact them.</p>	All/Clare Birkby
<p>- Fundraising raffle Clare is running a raffle with a prize of a £200 voucher for her business. Flyers will be sent home to each family and it is being shared on Facebook – it would be great if anyone seeing this could also share it. To date £75 has been raised to be split equally between school and playgroup.</p>	
<p>- Coffee Morning Saturday 5th December, 10am – 12 noon The British Legion, Turriff</p>	
<p>Posters have been prepared and will be distributed in the next week. If anyone is able to distribute them to shops and businesses in local towns and villages please let Clare know and she will provide posters.</p>	All
<p>Flyers have been prepared to be sent home with children this week.</p>	
<p>Waitresses and bakers are needed – please speak to Donna or Clare if you are able to help. Contact details are on the back of the flyers being sent home with children.</p>	All
<p>Raffle prizes are needed – please bring into school. If any parents know of a business which would be able to donate, please let Clare know and she will contact them.</p>	All
<p>Suggestions given at the meeting included:</p>	
<ul style="list-style-type: none"> - Gamrie Candles – Donna will contact. - Deans – Clare will contact Donna Paterson, who works there. - Community Champion at Tesco – Clare will contact. - JG Ross – Clare to contact. - Bakers in Cuminestown – Angela will ask Caroline to contact. - Seafront Café in Macduff – Donna to contact. 	Donna Adams Clare Birkby Clare Birkby Clare Birkby Angela Arnold Donna Adams
<p>Unfortunately we cannot have craft tables; however we can sell anything where the profit goes directly to the school, e.g. cakes, vegetables, items made by the children etc. We will also offer face painting and tattoos.</p>	
<p>- Macmillan Coffee Morning Saturday 12th December St Mary's church hall, Banff</p>	
<p>Donna has been contacted by a friend, who has offered a table at their event. There is a stall fee of £10, which Donna will donate.</p>	
<p>- Stovie Dance Friday 29th January School</p>	
<p>If this is held at The Commercial Hotel in Cuminestown we would not be able to let children attend, and we felt it is important to hold a family-orientated evening.</p>	
<p>Susan Yule has agreed to cater if the event is held at school.</p>	
<p>Donna has arranged a piper, and is in touch with a local folk band who will only charge in the form of a donation to their chosen charity. Lee Gallon will be providing the disco and Donna is waiting for confirmation of the fee.</p>	Donna Adams
<p>We have offered to share this event with Playgroup in return for their sharing the Annie Moon night, however they are holding their own Ceilidh in March.</p>	
<p>It was suggested that the winners of the Burns Poetry Competition are announced at the Dance, however this would obligate families to attend which it was agreed would be unfair. The winners will be invited to recite at the Dance if they would like to do so.</p>	

- *A night with Annie Moon, Clairvoyant/ Saturday 30th April 2016, from 7pm*
The Commercial Hotel, Cumminestown
Tickets £20
Tickets and posters are ready to go nearer the time.
- *Radio advertising*
Details of planned events have been passed to Lynne at Deveron FM and are being advertised.
- Future events:
Valentine's Disco
Car boot sale/fun day/farmers market

4. Headteacher's Report

- Christmas events:
Panto, Thursday 3rd December, permission slips will be sent out in the coming week.
Christmas concert, Thursday 10th December. There will be two showings, one at 1.30-2.30pm and one at 7-8pm, with children to arrive no earlier than 6.30pm. More details will be sent out shortly, and school will need raffle prizes. Tickets will initially be limited per family, and more will be made available dependent on demand and capacity.
Christmas lunch, Thursday 17th December. P4-P7 children will need to pay for a dinner ticket if they would like a Christmas lunch.
Christmas party, Friday 18th December. Santa will arrive at around 2.30pm and parents will be welcome at this time.
- In-Service Days
On Monday Mrs Rickard will be attending a dyslexia training course in Westhill, Mrs Gallon and Mrs Taylor will continue their on-line training, and Mrs Parker will be looking at the reading progression.
On Tuesday Mrs Rickard will continue looking at the reading progression and Mr Jackson will be at Fintry looking at the new maths framework with Fintry and King Edward schools.
- The disabled parking space has been planned out in the car park and we are awaiting the Council to paint the lines. They will also be painting an additional parking space to replace the space taken by the disabled space. The council will also be painting lines for the bus parking spaces, and a sign has already been put in place.
- *Your Shop is booked for w/c 30th November*. Any donations can be taken to the shop during that week or no earlier than 28th November, or can be brought into school. Donations of furniture should be taken directly to Your Shop as there will not be the facility to transport them from the school.
- Mrs Young will be starting in the P1-4 class once PVG paperwork has come through.

5. Treasurer's Report

- The current balance is £740.
- Income from IQ Cards and Chocoholics is to be added, plus the Paypal balance of £134.00.
- Sandie is in the process of organizing the addition of Clare, Donna and herself to the bank account and removing previous signatories. This is proving difficult and Sandie will look for an alternative, easier-to-manage account to open, running alongside the current account until a cheque book has arrived for the new account.
- Thank you to Playgroup for donating the funds raised by the McDonald family at their abseiling event during the October holidays.

Sandie McDonald

6. Any Other Business**- Meeting times/dates**

It was mentioned that a parent has asked if evening meetings would be a possibility. Input from all families is valued and everyone is very welcome to attend the Parent Council meetings, though we recognise and appreciate that it will always be difficult to arrange a time and day which is convenient to everyone. To this end, if you are unable to attend and have any items to raise or questions to ask, please forward these via the School Office or e-mail clare_birkby@btinternet.com.

7. Next Meeting

A time will be arranged to finalise the Christmas party and wrap gifts etc. This will be communicated as soon as possible

The next Council meeting will be held on **Thursday 14th January at 2.15pm**. Everyone is very welcome to attend, however if you are unable to attend and have any items to raise or questions to ask, please forward these via the School Office or e-mail clare_birkby@btinternet.com.

Distribution:

Parent Council

All parents

Staff

Crudie Playgroup

Councilor Partridge